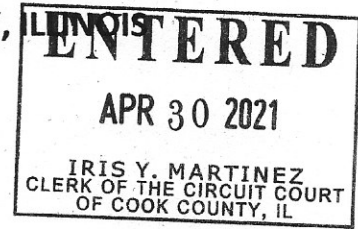


IN THE CIRCUIT COURT OF COOK COUNTY, ILLINOIS

MARRIAGE COURT-CHICAGO

GENERAL ORDER NO. 2021-02

Effective April 30, 2021



Scheduling a Marriage or Civil Union Ceremony During the Covid19 Pandemic

WHEREAS, due to the COVID-19 pandemic Marriage Court located in the Cook County Building at 118 N. Clark Street, Lower Level, Chicago, Illinois, will observe the following requirements to limit the number of individuals entering the building and maintain social distancing until further order of the court:

IT IS HEREBY ORDERED:

1. **Marriage or Civil Union License**- Unless otherwise ordered by the court, a valid marriage license or civil union license must be obtained by the couple from the Cook County Clerk.
2. **Scheduling**: The couple shall call the marriage clerk at 312-603-5660 to schedule the marriage or civil union ceremony, and must inform the clerk whether they want the ceremony to be conducted by videoconference (Zoom), telephone, or in person. No marriage or civil union ceremony shall be performed unless it has been scheduled in advance with the clerk. A marriage or civil union ceremony for which a member of the couple is in active military service shall be scheduled on an expedited basis. If the couple needs the assistance of an interpreter for the ceremony they should request the interpreter services when making the appointment and provide the language they need for the interpretation. Ceremonies will be limited to 20 (twenty) per day.
3. **Zoom Appearances**: The couple shall be located at the remote location of their choice and use Zoom for the ceremony. The ceremony shall not require an in person appearance of either member of the couple at

Marriage Court. The couple shall present the marriage or civil union license issued by the Cook County Clerk together with the required \$10.00 fee for the ceremony to the marriage clerk in the Cook County Building, 118 N. Clark, Lower Level, Chicago, Illinois at least 48 hours in advance of the Zoom ceremony. Except on court holidays, the ceremonies shall be scheduled on Monday and Tuesday, every 15(fifteen) minutes from 9:00 a.m. to 1:00 p.m. and on Saturdays from 9:00 a.m. to 12 noon. The Judge will sign the original license and a certified copy of the license can be ordered from the Cook County Clerk's Office.

- A. Videoconference:** The couple may use Zoom with a computer with internet access or with a smart phone and access the ceremony for Marriage Court as follows:

Meeting ID: 886-7175-5970

Passcode: 619003

- B. Telephone:** The couple shall call 1-312-626-6799 and enter the above Zoom Meeting ID and enter the pound (#) sign after the Zoom Meeting ID.

4. **In Person:** Ceremonies shall be held during the following times, except on court holidays:

Wednesday and Thursday – 9:00 a.m. until 12 noon
2:00 p.m. until 3:30 p.m.

Friday- 9:00 a.m. until 1:00 p.m.

Saturday -9 a.m. -12 noon

All persons entering Marriage Court will use the LaSalle Street or Clark Street entrance. The couple will be asked wellness screening questions and be subject to a temperature check. Upon passing the screening each

person entering the building must use the escalator at the Randolph Street entrance and proceed down to the lower level for Marriage Court. The couple shall check in with the clerk for Marriage Court at least 20 (twenty) minutes before the scheduled ceremony and will be directed by the clerk to the location of the ceremony; the couple shall bring their marriage or civil union license issued by the Cook County Clerk and a valid form of identification to the ceremony. Only the couple and 2 (two) guests shall be permitted to be physically present for the ceremony. Only 16 (sixteen) individuals will be allowed to enter the lower level for Marriage Court at any given time. All individuals must wear masks at all times in Marriage Court. The judge shall sign the original Marriage or Civil Union License and a copy will be given to the couple for their records. A certified copy of the Marriage or Civil Union License can be ordered from the Cook County Clerk's Office.

Dated at Chicago, Illinois this 30th day of April 2021.

Acting Presiding Judge
Diann K. Marsalek
APR 30 2021
Circuit Court - 2063

Entered:

2063

Diann K. Marsalek-Acting Presiding Judge
Marriage Court-Chicago